



THE 3RD INTERNATIONAL CONFERENCE ON GREEN CHEMICAL ENGINEERING & TECHNOLOGY (GCET 2017) ON NOVEMBER 07 & 08, 2017

HOTEL RESERVATION FORM

Please complete the below and send your reservation request to the Hotel directly either by fax or by email.

New Booking **Amendment** **Cancellation**

GUEST'S INFORMATION

Guest Name _____ (Mr, Mrs, Ms, Dr, Prof.)
Last Name / Surname (First Name)

Company Name _____

Company Address _____

Country _____

Zip/City Code _____ Email / Fax _____

Telephone No. _____

ID / Passport No. _____ Date of Birth _____

Nationality _____

GUESTROOM REQUIREMENTS

Room Type	Room Rates		Arrival Date	Departure Date
	Single (With Breakfast)	Twin/Double (With Breakfasts)		
Deluxe King	MYR230.00nett	MYR230.00nett		
Deluxe Twin				
Executive Suite (King bed Only)	MYR430.00nett	MYR430.00nett		

- Rates are on per room per night basis and included 10% service charge & 6% goods & service tax
- Heritage Tax of MYR2.00nett per room per night is INCLUDED in the room rate
- Tourism Tax of MYR10.00nett per room per night is EXCLUDED in the room rate
- Upon check-out, Tourism Tax to impose for late check out beyond 1800hours and 1 room night is charged
- Rooms are subject to availability upon confirmation

Remark:

Under the Tourism Tax Act 2017, the following tourists are exempted from the payment of the whole of Tourism Tax when they stay at any accommodation premises:

- a. A Malaysian National; or
- b. A Permanent Resident who holds MyPR card



SPECIAL REQUEST (Subject to availability)

Smoking Non-Smoking Others: _____

PAYMENT DETAILS

Type of Credit Card AMEX VISA MASTER

Credit Card No.		Expiry Date	
Name of Cardholder		Security Code / CVV	
Signature of Cardholder			

Remarks:

- * **Please complete and forward this form to the hotel by Friday, October 06, 2017**
- * Official check in time is 1500hrs and check out time is 1200hrs
- * All confirmed reservations must be guaranteed with a valid credit card. No bookings will be accepted without credit card guaranteed
- * **Any cancellation notice given less than 3 business days prior to arrival date or no-show on arrival date will be subjected to a cancellation penalty equivalent to a total room charges.**

Bookers Information

Booker Name		Company Name		Contact Details	
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Please send your room booking request to the hotel directly:-

Reservation Department	Email: reservation@shmk.swissgarden.com
Sales & Marketing Department	Email: adeline.chen@shmk.swissgarden.com